



NEW HORIZONS MINISTRIES

OFFICE/DEVELOPMENT VOLUNTEER APPLICATION

APPLICANT INFORMATION

Position Applied for	Development Volunteer <input type="checkbox"/>	General Office Volunteer <input type="checkbox"/>
First Name	Last	
Street Address	Apartment/Unit #	
City	State	ZIP
Home Phone	Cell Phone	
Email Address	DOB	Gender

EDUCATION

School	Degree	
Attended From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>
		Graduation Date

School	Degree	
Attended From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>
		Graduation Date

Other	Degree	
Attended From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>
		Graduation Date

List Pertinent Training

PREVIOUS EMPLOYMENT

Company	Location	
Job Title	From	To
Responsibilities		

Company	Location	
Job Title	From	To
Responsibilities		

Company	Location	
Job Title	From	To
Responsibilities		

VOLUNTEER EXPERIENCE

FAITH BACKGROUND AND SERVICE

Church Membership	Phone Number
Pastor(s)	Address

GENERAL

What are your current commitments for work, school, family, church, etc.? Are you anticipating any changes in the near future?

What is your expected availability to New Horizons Ministries?

Have you ever been convicted of any crime, including sex-related or child abuse related offenses?

What is your understanding of the purpose and goals of New Horizons?

New Horizons is both a Christian mission *and* a social service agency. Describe how you think these two objectives work together.

Describe your gifts and strengths.

What do you feel you can contribute to the New Horizons team? To the youth/young women we serve.

New Horizons desires to be a place that is welcoming to people of color, both youth and staff. What has been your experience in learning about diversity or taking part in discussion involving race or culture?

The following documents are attached: Lifestyle Expectations, Statement of Faith, and Statement of Organizational Values. Have you read these, and do you agree to practice and support them?

Signature	Date
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**NEW HORIZONS MINISTRIES
VOLUNTEER REFERENCE FORM**

*You can mail it to:
New Horizons Ministries
Agency Administrator
PO Box 2801
Seattle, WA 98111*

*Or you can email it to:
saram@nhmin.org
Subject: Volunteer References*

Name	Email
Phone	Address

REFERENCES

Your references should be completed by people who know you well and have known you for more than 1 year. Attached to this application are forms for a general reference and a teacher or work supervisor reference.

Please have each of your references complete the appropriate reference form and email it directly to New Horizons Ministries, the contact information is listed above and on each reference form. All references are kept strictly confidential. Return your completed application via email to the address listed above.

New Horizons reserves the right to contact any of your references in regard to the information provided on the reference form.

We request the following information in order to complete a national background check.

Alias/Maiden Name	
DOB	Gender
Social Security Number	Ethnicity

Secondary dissemination of this criminal history record information response is prohibited unless in compliance with RCW 10.97.050.

BACKGROUND CHECK RELEASE

By typing your name below you agree that this is valid as your signature

As part of their pre-employment research I, **type name here**, authorize New Horizons Ministries of Seattle, Washington, or their designated representative to perform any and all legal and/or criminal background checks they deem necessary, including, but not limited to a national criminal background check. **Date Signed:**

Teacher or Work Supervisor Reference Letter
Non-Direct Service Volunteer Staff at New Horizons Ministries

1. Applicant's Name:
2. How long have you known the applicant?
3. In what capacity do you know him/her?
4. What do you see as the person's strengths?
5. What are some growth areas for this person?
6. Does the applicant take initiative and work well without constant supervision?
7. How does the applicant respond to direction and constructive criticism?
8. As an employee or student, is the applicant someone you can rely on to complete tasks efficiently and on time?
9. Please describe this person's ability to get along/work with others.
10. Please describe this person's ability to manage his/her time.
11. Is there any reason you would hesitate to recommend this person for the staff of New Horizons Ministries?
12. Any further comments?

Your name:

Date Completed:

Thank you again for your time.

Sara Maples
Agency Administrator

**General Reference
Non-Direct Service Staff**

1. **Applicant's Name:**

2. **How long have you known the applicant?**

3. **In what capacity do you know him/her?**

4. **What do you see as the person's gifts and strengths?**

5. **Do you find that this person's actions are consistent with their words? Is this person trustworthy?**

6. **Please describe this person's ability to get along with others.**

7. **How does the applicant deal with stress, fears, or disappointments in his/her life?**

8. **How does the applicant respond to feedback and constructive criticism?**

9. **Please describe this person's history in maintaining commitments.**

10. **Is there any reason you would hesitate to recommend this person for the staff of New Horizons Ministries?**

Your name:

Date Completed:

Thank you again for your time.

**Sara Maples
Agency Administrator**

LIFESTYLE EXPECTATIONS

As an individual of faith in God, you have chosen to be an apprentice of Jesus. This apprenticeship involves lifestyle expectations. This list is not comprehensive; we have chosen to focus on lifestyle expectations that respect the struggles the young people NHM serve deal with most. Your role at New Horizons is one of servant leadership and support. We are called to live in a manner that sensitively supports the struggles our brothers and sisters are going through, even if these struggles are not our own.

- Agree with NHM Statement of Faith.
- Agree to practice NHM Organizational Values.
- Agree to practice NHM Mandates of Ministry.
- Involvement in a Christian community where you are worshipping, studying the Bible, and held accountable in your life of faith.
- If you drink alcohol, you agree to drink it in moderation without drunkenness. You agree to practice respect of team members who are in recovery from alcohol addiction by being sensitive in regards to where and when you choose to drink. You agree to respect the young people we serve by not drinking with them or in their presence.
- Agree to not use illegal drugs.
- Agree to not misuse or abuse prescription drugs.
- If you are in recovery from chemical dependency you must have a minimum of one year of sobriety.
- If you are in recovery from other life addictions (i.e. gambling, pornography, food addictions) you agree to live in ways that support your health in these areas.
- If you are single, regardless of sexual orientation or sexual identity, you choose to practice abstinence.
- If you are married you choose to practice fidelity.
- If you have been homeless you must have lived off of the streets for a minimum of two years.

STATEMENT OF FAITH

We believe in one God, Creator and Lord of the Universe, the co-eternal Trinity: Father, Son and Holy Spirit.

We believe that Jesus Christ, God's Son, was conceived by the Holy Spirit, born of the virgin Mary and lived a sinless life. He died on the cross, removing our guilt and reconciling us to God. He rose bodily from the dead and ascended into heaven where He is the only mediator between God and man.

We believe that all Scripture is inspired by God and is profitable for teaching, for reproof, for correction, for training in righteousness that the believer may be adequate, equipped for every good work.

We believe all people are made in the image of God, yet are sinners, and are incapable of returning to God apart from grace. Salvation is through faith in Christ alone.

We believe in one holy, universal apostolic Church, which is called to worship God, preach the Gospel, make disciples, promote righteousness and justice, and relieve human need.

We believe the Holy Spirit persuades us to repent of our sins, renews our hearts, and causes the Church and its people to grow in Christian maturity.

We believe that Christ will return to raise the dead, judge all people, and establish His glorious Kingdom.

STATEMENT OF ORGANIZATIONAL VALUES

New Horizons operates fundamentally through God's grace. New Horizons staff and Board members trust God for His direction and provision for the ministry.

The staff and Board members of New Horizons are committed to maintaining their personal relationships with Jesus Christ, and recognize the central importance of exemplifying Christ to the young people we serve.

New Horizons is motivated to serve in response to Christ's call that "whatever you did for one of the least of these brothers of mine, you did for me." (Matthew 25:40)

New Horizons serves through developing relationship with youth, in addition to providing services.

New Horizons encourages young people to take personal responsibility for the consequences of their decisions in an effort to help them make healthy choices.

New Horizons is committed to demonstrating Christ's unconditional love to young people involved in street activity. Therefore, we serve young people without regard to religious beliefs, race, ethnicity, sexual orientation, or disability.

New Horizons is committed to being a multicultural ministry which reflects God's Kingdom.

New Horizons staff and Board members are committed to treating the young people we serve, others with whom we come in contact, and one another with love, compassion, honesty, and respect.

New Horizons staff and Board members are committed to protecting the spiritual, professional, and financial integrity of the ministry in all situations.